# Pediatric Stroke Journal Submission Guidelines

# Figures

Figures should be in a separate file from tables.

- Format should be JPEG, GIF, or TIFF
- Images should be in RGB color mode
- Resolution should be no less than 300dpi at final size
- Size
  - One column figure: width of 3.3 inches by 9 inches
  - Two column figures: width of 5-7 inches by 9 inches
- For figures with more than one panel, panels should be indicated using uppercase labels A, B, C, D, etc.

## Tables

Tables should be incorporated at the end of a manuscript in an editable format and should each be presented on a separate page. Build tables using functionality tools in Microsoft Word and submit in one file.

- Formatting
  - Each table should have its own title
  - Captions should be placed before the table and should be preceded by an appropriate label (e.g. "Table 1")
  - Each table should be mentioned in the main body text in numerical order
  - Present data in cell-based format
  - Images should not be included in tables
  - Abbreviations used in any table should be defined in the table footnotes

#### **Manuscript Template**

Before submitting a manuscript, please gather the following information:

- All Authors
  - First and Last Names and Academic Degrees
  - Postal Addresses
  - Work Telephone Numbers (for Corresponding Author only)
  - E-mail addresses
- Title

- Abstract
- Manuscript files in Microsoft Word (Please make sure the "Language" is "English (U.S.)" via Tools->Language->Set Language) format.
- Cover Letter stating that the manuscript has not been previously published in whole or in part or submitted elsewhere for review.
- Figures and Tables as separate files. **Low-resolution** figures in TIFF, JPG, or GIF format **ONLY** for new submissions. Tables should be contained in **ONE** Microsoft Word file. Figures and Tables should **NOT** be embedded in the manuscript file.

The manuscript should include:

- Abstract
- Introduction
- Methods
- Statistics (if applicable)
- Results
- Discussion/Conclusion
- Acknowledgments
- Author Contributions
- Conflicts of Interest Statement
- References

## New Submission Checklist

## Cover letter

• Does the cover letter state that the manuscript has not been previously published in whole or in part or submitted elsewhere for review?

#### Title page

- Are all authors listed with their first and last names and academic degrees?
- Does the affiliations list include department, institution, city, state, and country?
- Are work telephone numbers provided for corresponding authors?

#### Abstract

• Is the abstract structured within the appropriate sections?

## Text

- If applicable, are all abbreviations defined?
- Is the manuscript separated into the appropriate sections?

#### References

- Do the references follow the specified reference format?
- Do all the references appear in consecutive or numerical order?
- Are all references cited within the main body text?

#### Figures

- Do all figures follow the specified guidelines?
- Are all figures cited within the text?
- Are the figures in the format JPEG, GIF, or TIFF?
- Do the figures have a minimum resolution of 300dpi at their final size?
- Are multiple-paneled figures labeled with upper case letters?

#### Tables

- Do all tables follow the specified guidelines?
- Were tables created using Microsoft Word?
- Are all tables in one file?
- Are any abbreviations used in the tables defined in the table footnotes?